

# INDIVIDUAL PAYROLL RECORD

Name \_\_\_\_\_ Clock No. \_\_\_\_\_

Address \_\_\_\_\_

Social Security No. \_\_\_\_\_ Position \_\_\_\_\_ Date Born \_\_\_\_\_ Telephone No. \_\_\_\_\_

Check Number	Check Date	Regular Rate		Overtime Rate			Date Hired		Withholding Status		Net Pay
		Regu- lar	Over- time	GROSS PAY	Social Security	Medicare	Federal With- holding	State With- holding	Other With- holding		
1	Jan.										
2											
3											
4											
5											
Total Jan.											
1	Feb.										
2											
3											
4											
5											
Total Feb.											
1	Mar.										
2											
3											
4											
5											
Total Mar.											
Total 1st Quarter											
1	April										
2											
3											
4											
5											
Total April											
1	May										
2											
3											
4											
5											
Total May											
1	June										
2											
3											
4											
5											
Total June											
Total 2nd Quarter											
Total Year To Date											

Name \_\_\_\_\_ Clock No. \_\_\_\_\_

Address \_\_\_\_\_

Social Security No. \_\_\_\_\_ Position \_\_\_\_\_ Date Born \_\_\_\_\_ Telephone No. \_\_\_\_\_

Regular Rate \_\_\_\_\_ Overtime Rate \_\_\_\_\_ Date Hired \_\_\_\_\_ Withholding Status \_\_\_\_\_

Check Number	Check Date	TOTAL HOURS		GROSS PAY	Social Security	Medicare	Federal Withholding	State Withholding	Other Withholding			Net Pay
		Regular	Overtime									
1	July											
2												
3												
4												
5												
Total July												
1	Aug.											
2												
3												
4												
5												
Total Aug.												
1	Sept.											
2												
3												
4												
5												
Total Sept.												
Total 3rd Quarter												
Total Year To Date												
1	Oct.											
2												
3												
4												
5												
Total Oct.												
1	Nov.											
2												
3												
4												
5												
Total Nov.												
1	Dec.											
2												
3												
4												
5												
Total Dec.												
Total 4th Quarter												
TOTAL FOR YEAR												